| Accent icon | Meeting Minutes |
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# Call to order

A scrum meeting of our 1st sprint **planner** was held at **google-meet** on **1/10/2020.**

# Attendees

Attendees included **Sediqa Safa, Zahra Karimi, Abdul Matloob Ahmad, and Shahim Nadery as members of development team, and myself Humaira Farewar as scrum master of the project.**

# Members not in attendance

Members not in attendance included **Ali Reza Mohammadi as the product owner (because the meeting was between scrum master and the development team).**

# Purpose

The purpose of this meeting was for the Scrum Master to discuss the task division and other necessities with the Development Team in the presence of the Product Owner.

# Agenda

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| Agenda | Topics discussed |
| The Product Owner spoke of the tasks that needs to be fulfilled in this increment based on the User Stories. | Distribute tasks according to the user stories |
| The Development Team must decide on how much time to contribute on what task. | Deciding on the timing of the tasks |
| The Product Owner confirmed with the Team if they will be done with the First Increment by the October 16, 2020 | Increment Delivery |

# New business

* Each user story was separated into a different task.
* Each task was given a deadline based on the development team’s capability to finish them.
* The team have to finish the tasks in the 1st sprint until 13th October

# Tasks in the 1st sprint

* Making an interface
* Add a control section with buttons that are demanded
* Write function for pause/un-pause of music
* Write function for changing to next/previous music
* Write function for increasing/decreasing volume
* Write function for repeat option
* Write function for repeat option for one sound track
* Write function for a timer to measure the length of music
* Being able to play sound tracks
* Supporting different types of files (MP3, WAV, WMA, M4A...)

# Link of google-meet video

(this meeting wasn’t recorded)

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